

## **Town of Savanna Council Meeting**

**January 13, 2025 at 7pm**

### **Savanna Public Works Authority**

Meeting called to Order by Coy

Roll Call: Coy, Rhonda, Nathan and Robbye

Guests: Police Chief Matt Hines, Fire Chief Jeff Jones, City Attorney Danielle Layden, Nick from George Kern CPA Office, Coty, Olivia from Kimley Horn, and Savanna Resident Ruby.

1. Motion by Coy to Approve Minutes of December 10, 2024 Council Meeting Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
3. George M. Kern C.P.A Office – Nick shared the report, looks good, half way through the year and up on budget. Robbye shared a letter/report received from Oklahoma employment commission. Council discussed SPWA CD that is in maturity along with current specials at the bank na – 13 months at 3.75% and 7 months at 4%, council agreed to 7month for the best rate. Motion by Coy to approve Financial Report and Change CD to 7 month special, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
4. Coy made the motion to retain Layden Law Firm, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
5. Election Resolution – Ward #2 and City Treasurer terms expires this year so it is time to refile along with Ward #3 since Chad Graham resigned this, Summer. City Clerk Katie has typed a Notice of Election Resolution, council reviewed and it was sign. Katie shared the filing dates, stated the resolution will be filed with council clerk and posted in the newspaper. Motion by Coy

to Approve the Notice of 2025 Election, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes

6. Olivia Bunch from Kimley Horn introduced herself to the council giving a short brief background on herself and the Project manager Ryan Smith. Olivia gave a short review and online of the agreement for the Town stating all expenses will be 100% covered by ODOT so any costs to the town will be reimbursed, designs, fees, etc. Kimley-Horn has worked with many rural towns on water projects so well experienced. The company will work closely with SPWA Supervisor Coty Dedmon on the project and what will be needed. The project has on in the works since July 2023 but hoping to break ground very soon. A copy of the agreement was given to City Attorney Danielle and Katie will also send a copy to CPA office. Motion by Coy to Approve the signed Agreement, 2<sup>nd</sup> by Rhonda; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
7. SPWA News – Coty shared that water readings were late this past month and asked Council about waiting a week or so to get back on schedule and Coy said to do your best, but that he has noticed his personal bill bouncing a lot so others are probably the same and the town needs to do better are making sure the readings are staying as consistent as possible. Coty shared they have discontinued the old meters and only digital ones are available. Council discussed pros and cons of switching to all digital and agreed to not switch at this time. Coy and Coty discussed hiring a 3<sup>rd</sup> worker to help with the readings also. Motion by Coy to Approve SPWA News, 2<sup>nd</sup> by Rhonda; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
8. Water Adjustments – None
9. New Business – Nathan asked if the town made daily deposits and Matt answered stating normally yes but it does vary due to employees being out, how many payments are made etc. but he will check on that to make sure they are still being made daily as much as possible. No Action
10. Public Discussions – None

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes

**TOWN CLERK**

Katie Anagert

**COUNCIL MEMBERS**

Coy Holt

Nathan King

Rhonda Hawthorn

## **Town of Savanna**

Meeting called to Order by Coy

Roll Call: Coy, Rhonda, Nathan and Robbye

Guests: Police Chief Matt Hines, Fire Chief Jeff Jones, City Attorney Danielle Layden, Nick from George Kern CPA Office, Coty, Olivia from Kimley Horn, and Savanna Resident Ruby.

1. Motion by Coy to Approve Minutes of December 10, 2024 Council Meeting Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Rhonda- Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
3. George M. Kern C.P.A Office – Council discussed the 2 Town CD due and specials, council agreed to 7 months special at 4% . Nick read report and said the town is even with budget. Council discussed community center and grants with the school which would cover the cost, so if grant is approved then the town will not have to fund the cost to build the new community center. Motion by Coy to Approve CD Rate terms/rate to 7month Special and Financial Report, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
4. Coy made the motion to retain Layden Law Firm, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
5. Choctaw Nation – Stepanie Mervine not presented so Tabled by Coy
6. Grants – Coy shared they are still waiting to see if the big community grant with the school is approved. If approved the grant would let the town to buy a piece of land, build a sport complex, and center with storm shelter. No Action Needed.
7. Recent and/or Upcoming Events – Coy shared recent news was the town getting a foot of snow and more is supposed to be getting more. Coy also shared that the after school basketball team using the uniforms are doing good and best looking team on the court. No Action Needed.
8. Surplus Equipment – Tabled by Coy

9. Town Rep for the Case Hopkins vs. Savanna/Smith – Coy nominates Police Chief Matt Hines and council agreed he would be the best choice. Motion by Coy to Approve Matthew Hines as the Savanna Rep. for the case, 2<sup>nd</sup> by Nathan; Votes: Coy made the motion to retain Layden Law Firm, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
10. PD – Matt said he will check the police units and the old units sold to Community EMS for the PikePass after the town received a bill in the mail. Matt and City Attorney will be working on a new Towing Ordinance and Open Records Resolution so they hope to have then ready for approval next council meeting and asked to add it to the agenda. If the new ordinance is approved then a 10-day notice will be mailed to local towing businesses. The PD is currently using the SE county rotation list. PD is running good and good intake this month. The town did receive a quote for the damage on the vehicle damaged during a recent traffic stop, but Matt asked if the town wants her to get two more, or go through insurance? Council agreed to just cut a check for the amount on the quote received, no insurance claim and just be done. Council and city attorney agreed to have car owner sign a release before sending the check though so no further action can be taken after the town mails the check and have to mailed certificated. Motion by Coy to Approve Police News, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
11. Jeff said both sirens are working and he has the value and address for both so that can be added to the insurance, the serial number on the older siren is still needed so employees are working on getting, but OMAG said none of the sirens are covered so town will check with BROWN AND BROWN to see if there is a policy through them, but all policies should be switched to OMAG. Jeff has sent the yearly runs to the State. 8 firefighters are currently taking the EMR Class through Community EMS and there is an invoice for 10 books that go with that class that will be checked out through the fire dept but must be returned before they the firefighter can receive yearly check.

Council discussed adding \$250.00 additional to the yearly run for the firefighters who are taking the course, but Coy will not vote on this since he is one of the firefighters taking the course. Jeff asked Danielle if the town needs create a SOG or mutual aid agreement with Community EMS to cover the firefighter(s) should they need to take action on a call, Danielle will research and let the town and Jeff Jones know what she suggests after her research. Motion by Nathan to Approve Fire News and additional \$250.00 pay to the yearly check for the firefighter who are taking EMR Course, 2<sup>nd</sup> by Rhonda; Votes: 2-YES Coy – Sustained

12. New Business; Council discussed adding a canopy to the City Park Playground like the one installed at the school. Matt will get costs and details from the school but did mention it will be at least a 2-day project which council said would be fine. Robbye shared with council the ACH Form needed for the EZTicket software approved last month, Paperwork from Houston Bearing Company that included a W-9 which Coty gave the clear on, and shared a bill from domain name for cityofsavanna.com but no one was able to confirm that bill so that will not be paid at this time. Motion by Coy to approved the discussed information shared by Robbye, 2<sup>nd</sup> Nathan; Votes Coy made the motion to retain Layden Law Firm, 2<sup>nd</sup> Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes

13. Public Business; none

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Rhonda- Yes Nathan- Yes

**TOWN CLERK**

*Katie Shagert*

**COUNCIL MEMBERS**

*Lay Holt*  
*Nathan*  
*Rhonda*