

## **INSURANCE TICKETS**

If your insurance was in effect at the time you received your ticket, simply show proof, for that specific vehicle at our Public Counter. You can have your insurance company email proof of insurance to: [savannapolice@windstream.net](mailto:savannapolice@windstream.net)  
Upon verification, the ticket will be dismissed without cost.

Do **NOT** assume your ticket is dismissed.  
You **MUST** call to verify

If you are not paying in person and wish to receive a receipt, you must send a self-addressed, stamped envelope to our office.

**Arraignments and Trial  
will be held at the  
SAVANNA CITY HALL  
10 S. MAIN STREET  
SAVANNA, OK 74565  
QUESTIONS? 918-548-3332**

## **ARRAIGNMENT DATE**

The Due Date to take action on your ticket is the Arraignment Date.

The arraignment date is the date written on your ticket

If you choose to appear  
you must contact the court  
two weeks prior to your court date.

This date is written at the bottom of your ticket, above your signature.

Court Clerk email [savannapolice@windstream.net](mailto:savannapolice@windstream.net)  
Deputy Court Clerk [savannaokcc@gmail.com](mailto:savannaokcc@gmail.com)

## **FAILURE TO APPEAR**

If you fail to appear at court or pay your fine by the Arraignment Date on your ticket, an additional charge of \$500.00 Failure to Appear, will be filed against you, other fees may be added to your case, and your Drivers License maybe Suspended by the Department of Public Safety.

## **TRIAL**

At the time of the Trial you will be given an opportunity to present testimony and evidence to aid your defense to the complaint on file.