

# Town of Savanna Council Meeting

January 11, 2021

## Savanna Public Works Authority

Meeting called to Order by Coy

Roll Call: Coy, Chad, Nathan and Robbye

Guests: Police Chief David Spears, Fire Chief Jeff Jones, Water Clerk Miranda Thompson, and Town Attorney Pat Layden

1. Motion by Coy to Approve Minutes of Dec. 14 2020 Council Meeting Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Nathan- Yes Chad-Yes
2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Nathan- Yes Chad-Yes.
3. Motion by Coy to Approve Financial Report given by Treasurer Robbye Watts received by George M. Kern C.P.A. Office, 2<sup>nd</sup> by Nathan; Coy – Yes Nathan – Yes Chad - Yes
4. Motion by Coy to Approve Final Rollover of Sick and Vacation Time which was discussed at last meeting, 2<sup>nd</sup> Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
5. Water Clerk Miranda shared the water adjustments (copy attached); Miranda also shared trouble with meters being used without payments. Council agreed, no payment then pull the meter. Rental properties were discussed if Owner wants the water to remain on between tenants then it is their responsibility if not then it is tenant's responsibility. Indian Housing tenants will not have water turned on until the town has signed letter. Motion to Approve Water Adjustments and new Water guidelines, 2<sup>nd</sup> by Nathan; Votes Coy – Yes Nathan – Yes Chad - Yes
6. New Business – None

Kate Inagent

Coy  
Nathan

7. Town Clerk Katie Gragert shared email and Resolution to Amend from OMAG. Mayor Coy Holt signed the Resolution to Amend and Motion to Approve the Resolution to Amend, 2<sup>nd</sup> by Nathan; Votes Coy - Yes Nathan – Yes Chad – Yes

8. Public Discussions - None

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Nathan- Yes Chad-Yes.

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Thompson, and Town Attorney Pat Layden

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Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Nathan- Yes Chad-Yes

2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes

Nathan- Yes Chad-Yes.

3. Motion by Coy to Approve Financial Report given by Treasurer Robbye Watts

received by George M. Kern C.P.A. Office, 2<sup>nd</sup> by Nathan; Coy – Yes Nathan –

Yes Chad - Yes

4. Motion by Coy to Approve Final Rollover of Sick and Vacation Time which

was discussed at last meeting. 2<sup>nd</sup> Nathan; Votes: Coy – Yes Nathan – Yes

Chad - Yes

5. Water Clerk Miranda shared the water adjustments (copy attached); Miranda

also shared trouble with meters being used without payments. Council

agreed, no payment then pull the meter. Rental properties were discussed if

Owner wants the water to remain on between tenants then it is their

responsibility if not then it is tenant's responsibility. Indian Housing tenants

will not have water turned on until the town has signed letter. Motion to

Approve Water Adjustments and new Water guidelines, 2<sup>nd</sup> by Nathan; Votes

Coy – Yes Nathan – Yes Chad - Yes

6. New Business – None

*Coy Holt*  
*Nathan*

*Katie Gragert*

## Town of Savanna

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4. Council along with Police Chief and Treasurer Robbye shared the changes being made to the Payroll system but still having to work out kinks. Every pay period each supervisor will get a report. Motion by Coy to Approve the Final Rollover of Unused Sick and/or Vacation Time, 2<sup>nd</sup> by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
5. Police Chief David Spears shared the Lexipol policy the Police dept. No Action Needed.
6. Fire Chief Jeff Jones shared Fire Bills and town should get the official fire score letter end of Feb. or First of March. No Action Needed
7. Resolution to Amend from OMAG was signed during S.P.W.A. Motion by Coy to Approve Resolution on Town of Savanna, 2<sup>nd</sup> Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
8. New Business; Chad asked about Road Repairs on the Street between Subway and Superette. Town Park Updates – Kevin Smith will begin walking track soon, once that is set the fence will be build, Coy asked that a high

fence be build between basketball court and splash pad for safety, sign will be order listing sponsors, in the progress of getting basketballs and storage placed by court, and a ribbon cutting date once everything I finalized. No Action Needed.

9. Public Business; None

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Nathan- Yes Chad-Yes.

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## Resolution to Amend The Agreement Establishing OMAG

The Municipality agrees to the following amendment to The Agreement Establishing OMAG, Article III:

*The effective date of this agreement shall be June 1, 1977 and shall continue in perpetuity.*

Municipality: Town of Savanna

Signed Ray Holt by Designated Representative:

Approved this 11th day of January, 20 21

**Return to:** OMAG Member Services Dept.  
c/o Kelsie Willis  
Mail: 3650 South Boulevard, Edmond, OK 73013  
Email: [agreement@omag.org](mailto:agreement@omag.org)  
Phone: 405-657-1438  
Fax: 405-657-1401



## The Agreement Establishing OMAG Resolution to Amend

The Municipality agrees to the following amendment to The Agreement Establishing OMAG, Article III:

The effective date of this agreement shall be June 1, 1977 and shall continue in perpetuity.

Municipality: Town of Evans

Signed [Signature] by Designated Representative:

Approved this 14th day of January, 2021

Return to: OMAG Member Services Dept  
c/o Kelsie Willis  
Mail: 3650 South Boulevard, Edmond, OK 73013  
Email: [agreement@omag.org](mailto:agreement@omag.org)  
Phone: 405-657-1438  
Fax: 405-657-1401

7Cf1289cc584564f288eab700d1300fc5d%7C0%7C0%7C637359729146140967&sdata=jeoU2KXOCdJ5pCUdGcdXM3hcQm%2BYhVsjVSOGN7V2Rp4%3D&reserved=0 >

Please be advised that any and all information, comments, analysis, and/or recommendations set forth above relative to the possible impact of COVID-19 on potential insurance coverage or other policy implications are intended solely for informational purposes and should not be relied upon as legal advice. As an insurance broker, we have no authority to make coverage decisions as that ability rests solely with the issuing carrier. Therefore, all claims should be submitted to the carrier for evaluation. The positions expressed herein are opinions only and are not to be construed as any form of guarantee or warranty. Finally, given the extremely dynamic and rapidly evolving COVID-19 situation, comments above do not take into account any applicable pending or future legislation introduced with the intent to override, alter or amend current policy language.

Insurance coverage cannot be bound, cancelled, or altered via voicemail, facsimile, or email without confirmation from an authorized Brown & Brown representative.

This email including all attachments may contain legally privileged and/or confidential information intended solely for the use of the addressee. If you are not the intended recipient, be advised that any unauthorized reading, distribution, dissemination, copying or other use is strictly prohibited. If you have received this information in error, please immediately notify the sender by telephone to arrange for its disposition.

**From:** Kyle Waid [Caution-mailto:[kwaid@omag.org](mailto:kwaid@omag.org)]  
**Sent:** Tuesday, December 22, 2020 11:07 AM  
**To:** Heather Lincoln <[hlincoln@bb-ok.com](mailto:hlincoln@bb-ok.com)>  
**Subject:** OMAG 50 Resolution - Town of Savanna

**[External]**

Hi Heather,

From time to time the OMAG Board of Trustees asks our members to approve necessary updates to the Agreement Establishing OMAG (our founding document). When OMAG was established in 1977, as a Title 74 < Caution-[<https://mail.google.com/mail/u/0?ik=969146c287&view=pt&search=all&permthid=thread-f%3A1688056467783199669&siml=msg-f%3A16880564677...> 3/7](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2FCaution-www.oscn.net%2Fapplications%2Foscn%2FDeliverDocument.asp%3FCiteID%3D102553&data=04%7C01%7Chlincoln%40BB-OK.COM%7C0cc0e56520a24cd9535108d8a69bf8c8%7Cf1289cc584564f288eab700d1300fc5d%7C0%7C0%7C637442536954321790%7CUnknown%7CTWFpbGZsb3d8eyJWlloiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Iik1haWwiLCJXVCi6Mn0%3D%7C1000&sdata=6tVqaaktrQv6%2B0g8KFtUjpfU1UwDzsuZaQbbOjSc40%3D&reserved=0 > Interlocal Agency, the term of the Agreement was set at 50 years. OMAG would like to extend the term of the Agreement Establishing OMAG in perpetuity so that we can continue to provide liability, property and workers compensation coverages, as well as, the various grants, training and other value added services to our members indefinitely.</p></div><div data-bbox=)







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Date of Invoice: 11/17/2020

# DIRECT BILL INVOICE

Mail To  
 TOWN OF SAVANNA  
 P.O. BOX 246  
 SAVANNA OK 74565-0246

Insured: TOWN OF SAVANNA

Policy Reference Nbr: WCV 1400276 04  
 Effective: 07/01/2020 Expiration: 07/01/2021  
 WORKERS' COMPENSATION

Agent: OMAG  
 Telephone: 405-657-1400 0 0000000

INST	DATE	TRANSACTION	AMOUNT
02	08/17/2020	Previous Balance	\$ 5,068.50
03	11/17/2020	INSTALLMENT	\$ 5,068.50
	09/21/2020	PAYMENTS AND WAIVERS	\$ - 5,068.50

**AMOUNT DUE** \$ 5,068.50  
**PAYMENT DUE BY** 01/01/2021  
**POLICY BALANCE** \$ 10,137.00

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

-----  
 Detach along the perforation below - Keep this part for your records.  
 -----  
 RETURN THIS PORTION WITH YOUR REMITTANCE

Policy Number WCV 1400276 04  
 Insured Name TOWN OF SAVANNA

**Amount Due** \$ 5,068.50  
**Payment Due By** 01/01/2021

PLEASE REMIT PAYMENT TO:

OMAG  
 3650 South Boulevard  
 Edmond, OK 73013-5581



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405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 11/17/2020

# DIRECT BILL INVOICE

Insured: TOWN OF SAVANNA

Policy Reference: WCV 1400276 04  
Effective: 07/01/2020 Expiration: 07/01/2021  
WORKERS' COMPENSATION

Mail To:  
TOWN OF SAVANNA  
P.O. BOX 248  
SAVANNA OK 74565-0248

Agent: OMAG  
Telephone: 405-657-1400  
0000000

AMOUNT	TRANSACTION	DATE	INST
\$ 5,088.50	Previous Balance	08/17/2020	02
\$ 5,088.50	INSTALLMENT	11/17/2020	03
\$ 5,088.50	PAYMENTS AND WAIVERS	09/12/2020	

POLICY BALANCE \$ 10,177.00

PAYMENT DUE BY 01/01/2021

AMOUNT DUE \$ 5,088.50

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below - Keep this bill for your records.  
RETURN THIS PORTION WITH YOUR REMITTANCE

Amount Due \$ 5,088.50  
Payment Due By 01/01/2021

Insured Name: TOWN OF SAVANNA  
Policy Number: WCV 1400276 04

PLEASE REMIT PAYMENT TO:

OMAG  
3850 South Boulevard  
Edmond, OK 73013-5581

RESOLUTION NO. 2020-1214

**A RESOLUTION AUTHORIZING OMAG TO DISTRIBUTE ESCROW ACCOUNT FUNDS**

**WHEREAS**, the desires to send a request to OMAG:

Return of Escrow Account Funds in the amount of \_\_\_\_\_, or

Apply Escrow Account Funds in the amount of 8065.00 to the Workers' Compensation / Property / GL&Auto (circle one or more of the previous policy types) Policy premium.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE, OKLAHOMA** that we approve Resolution No. 2020-1214 and authorize the request of return.

**APPROVED BY THE BOARD OF COMMISSIONERS FOR THE, THE**

14th DAY OF December, 2020.

Coy Wolf  
\_\_\_\_\_  
, Mayor

Attest:

Katie Shagent - Clerk  
(City/Town Official)



RESOLUTION NO. 3020-1214

A RESOLUTION AUTHORIZING OMAG TO DISTRIBUTE ESCROW ACCOUNT FUNDS

WHEREAS, the desire to send a request to OMAG

Return of Escrow Account Funds in the amount of \_\_\_\_\_ or

Apply Escrow Account Funds in the amount of 805.00 to the Workers' Compensation Property & Auto (circle one or more of the previous policy types) Policy premium.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE OKLAHOMA that we approve Resolution No. 3020-1214 and authorize the request of return.

APPROVED BY THE BOARD OF COMMISSIONERS FOR THE THE

14th DAY OF December, 2020.

[Signature]  
Mayor

Attest:  
[Signature]  
(City/Town Official)

