

## Town of Savanna Council Meeting

September 8, 2025 at 7pm at City Hall

### Savanna Public Works Authority

Meeting called to Order by Coy

Roll Call: Coy, Rhonda, Nathan and Robbye

Guests: Police Chief Matt Hines, Fire Chief Jeff Jones, Orrin, Savanna Resident, Ruthy, City Attorney Danielle, Nick, and Coty Dedmon.

1. Motion by Coy to Approve Minutes of August 11, 2025 Council Meeting Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan - Yes
3. CPA Services – Ryan Shores CPA in McAlester emailed an agreement for the town's business, pricing is comparable but need to discuss audits and etc. but council agreed it would be a good move if they will agree to audits. Motion by Coy to move to CPA Ryan Shores, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
4. Financial Report – Nick read the financial reports for both July and August. Had couple big expenses for pump repairs but still very close to budget and Still in the Black. Motion by Coy to Approve the Financial Reports, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
5. Water Lines on HWY 69 – No Updates. Tabled by Coy
6. SPWA News – Coty shared working on water line but going slow due to hiccups but hoping to be done in a week or so. No Action Needed.
7. Water Adjustments – Coy shared bills are up due to errors found but Matt has been comparing our rates to surrounding towns and Savanna is the lowest on water. Matt shared the comparison sheets for water, sewer, and trash rates it shows savanna is the lowest on water, trash a little higher, and sewer about the same. Matt recommended a \$1 raise for the Water Clerk she is doing well, fixing things, saving town money making brochures and etc. Motion by Coy to Approve raise, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
8. New Business – None.
9. Public Discussions – Savanna Resident shared her and her daughter are remodeling the old Webber property and asked if a light could be added to that area since it is currently pretty dark. Coty stated he will contact AEP to get a light put in.

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan – Yes

### TOWN CLERK

*Katrina Dugay*

### COUNCIL MEMBERS

*Coy Holt*  
*Nathan*  
*Rhonda*

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY  
OKLAHOMA RURAL WATER ASSOCIATION

RIG RECIPIENT  
TOWN OF SAVANNA

RIG AGREEMENT  
between TOWN OF SAVANNA  
and the Oklahoma Rural Water Association

I, COY HOLT, duly authorized Chairman of the TOWN OF SAVANNA (hereinafter "Applicant"), do hereby accept and acknowledge said grant according to the terms of this Rural Infrastructure Grant (hereinafter "RIG") Agreement. Receipt of the subject grant funds shall be acknowledged by separate receipt instrument at the time the same shall be received by an authorized representative of Applicant.

In accepting said grant, applicant duly acknowledges and agrees that in all regards and respects, Applicant must and shall comply with the requirements of all applicable federal and state statutory provisions and all terms of this RIG Grant Agreement. Without limiting the generality of the foregoing, the applicant agrees as follows:

1. Description of approved project. This grant has been approved by the RIG Committee for the Applicant's project which shall be as described in the approved RIG Application as well as other related construction and appurtenances (the "Project"), as provided in the Approved RIG Application attached hereto as "Application #20291" and incorporated by reference herein. Authorized Project costs include project construction labor pursuant to contract (except force account labor), construction materials, soil testing, engineering, and inspections.
2. Determination of amount of grant. The amount of this grant shall not exceed \$100,000.
3. Submission of invoices and proof of project completion. Applicant shall maintain proper books, records, and supporting documentation such as invoices, billing statements, and canceled checks for approved Project Costs showing to the satisfaction of the Oklahoma Rural Water Association (ORWA) the amounts and purposes of all expenditures expected to be reimbursed by the RIG, and shall forward the same to ORWA for inspection and examination by the RIG Committee. As a prerequisite to receiving grant money from the ORWA, Applicant shall submit to ORWA copies of invoices for Project Costs. Additionally, Applicant shall submit to on-premises inspection by ORWA of invoiced projects. For projects which are inaccessible for inspection upon completion (i.e. infrastructure buried below ground), Applicant shall provide to ORWA digital photographs showing work progress of completed projects before they are buried. Any disbursement for Project Costs made without adequate supporting documentation and inspection shall be deemed to be an unauthorized expenditure for which Applicant may not be reimbursed. The Applicant shall direct any and all questions regarding whether an expenditure is authorized to the ORWA prior to making the expenditure. Upon review and approval of such documentation of paid Project Costs, ORWA will request funds from DEQ and upon receipt of such funds, ORWA will release the grant money to Applicant"
4. Twenty percent match requirement. The Applicant is required to match at least 20% of the final invoiced Project costs and is responsible for paying all Project costs in excess of the award amount listed in paragraph 2 above.

In consideration of the applicant's agreement to these terms and conditions, applicant has entered into and signed this RIG Agreement this 13<sup>th</sup> day of October, 2025.

Attest:

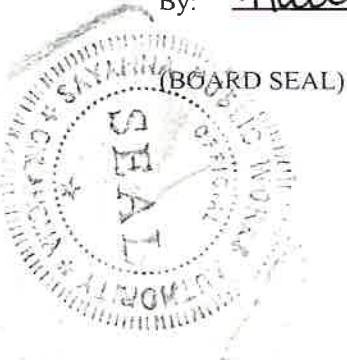
TOWN OF SAVANNA, Pittsburg County, Oklahoma

Title:

City Clerk

By:

Katii Drager



Coy Holt

By: COY HOLT

## Town of Savanna

Meeting called to Order by Coy

Roll Call: Coy, Rhonda, Nathan and Robbye

Guests: Police Chief Matt Hines, Fire Chief Jeff Jones, Orrin, Nick, Coty Dedmon, City Attorney Danielle, and Ruthy.

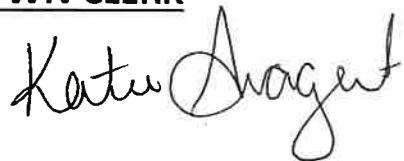
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2. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan – Yes
3. CPA Services – Same as SPWA side. Robbye will contact Ryan Shores about Audits and other details, but town discussed if they agree to do that it is best to switch to Shores. Motion by Coy to Move to Ryan Shores CPA services, 2<sup>nd</sup> Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
4. Financial Report – Nick shared July and August Financial Reports, over budget that's good but sales taxes is LOW last two months. Nick and Robbye will review taxes to the town and see why its so low. Motion by Coy to approve financial reports, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
5. Grants – Matt said he got a call and it was good report on railroad so hoping to start that soon. Katie shared the receipts were emailed for the RIG Grant so hoping to receive those reimbursements soon and she applied for new RIG Grant for a new backhoe. Discussed a new grant through Choctaw Nation that would be for playground equipment. Council discussed ideas and add to the middle of walking track. Council said apply and signed the Resolution. Motion by Coy to Apply for Grant and Approve Resolution 2025-09, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
6. Recent and/or Upcoming Events – School supplies were short due to a big jump in enrollment this year so supplies had to be purchased at local stores last minutes, but liked the prepackaged boxes but will send some supplies in bulk straight to school next year. Council discussed a Fall Festival and Tree Lighting Event, so let's begin planning for that. No Action Needed.
7. City Work Business – Coty will be going to KTC for training, couple weeks on water repair, and Repairs have started on truck. No Action Needed.
8. OPPRS Fee Increase – Danielle typed up Ordinance to increase the fee from \$15 to \$20, Matt and Council reviewed the Ordinance and it was signed. Motion by Coy to Approve Ordinance 2025-09, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes
9. Settlement Hearing – The settlement is set for Sept. 23 on the Smith Case, Coty makes the Motion to Assign Police Chief Matthew Hines as the town's representative, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan- Yes Rhonda-Yes
10. Police – Matt shared new reports that will be presented to council each month showing the Comdata charges and it will be broke down by depts. also mentioned we need to watch for taxes being charged when using cards. Matt shared he will also share Amazon report, which Katie shared those are stapled to a PO each month. Matt asked about adjusting Holiday Schedule moving Christmas holiday from Wednesday and Thursday to Thursday and Friday, add to next month agenda. Officer Gragert has been released on Light Duty, so he can come back no uniform office work etc. 40 hours a week full paycheck

but it will stop his Short-Term Disability. Council asked if there was enough work for him at the office and Matt said yes there is things that he can do, so council agreed to let the officer return on light duty until he is Fully released Sept 15 and Matt will call Aflac. Insurance Premiums are going up, reports were passed out to show the new prices and we need to make sure the deductions are taken out of paychecks for employees who have dependents. Matt passed out and read financial reports. There was a coding error found recently with the OSBI fees, so matt needs documentation on those fees to get them refunded. Motion to Approve Police Business, 2<sup>nd</sup> by Nathan; Votes: Coy-Yes Nathan-Yes Rhonda-Yes

11. Fire – Jeff shared things are running good, new truck should be in October then it will go to outfitter. Driving training this Saturday so no one be alarmed when they see fire trucks around town. No Action Needed.
12. New Business; Kevin Conner has bought a property here in Savanna and asked about the city road being closed so he can open a tire shop. Coy asked for assistance from Danielle on the process for that, so she will research that and let council know what she finds out, but there are no houses around so that will make it much easier. Council reviewed the quote for the mini split for EMS building. No Action.
13. Public Business; None

Motion to Adjourn by Coy, 2<sup>nd</sup> by Nathan; Votes: Coy- Yes Rhonda- Yes Nathan-Yes

**TOWN CLERK**



**COUNCIL MEMBERS**

