

Town of Savanna Council Meeting Minutes

June 8, 2020 at 7pm

Savanna Public Works Authority

Meeting called to Order by Coy

Roll Call: Coy, Chad, Nathan, and Robbye

Attendances: Police Chief David Spears, Fire Chief Jeff Jones, Miranda Thompson, Lexey Lund, Don Capps and City Public Accountant George M Kerns. Later City Attorney Pat Layden

1. Motion by Coy to Approve Minutes of May 11, 2020 Council Meeting, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
3. Financial Report; George Kerns C.P.A. presented Council with the Financial Report for May 2020 along with a Budget for next year, suggesting 2-3% increase for water dept. City Attorney Pat Layden was ask by Major Coy Holt if that but be fine legally, which he responded yes. Motion by Coy to Approve May 2020 Financial Report and looking at possible 2-3% increase for next year budget which will be done at July Council Meeting, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
4. Water Adjustments; Knight Inn, Meter was checked by Coty. Motion by Coy to approve Water Adjustments, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan – Yes
5. New Business; NetBanker Internet Banking Application from The Bank NA was presented by City Clerk Katie Gragert, Online Banking would allow City Treasurer Robbye Watts and City Clerk Katie Gragert to view balances and transactions along with print copies online. Motion by Coy to approve online banking so long as transfers access is not allowed, 2nd by Nathan; Votes Coy-Yes Chad-Yes Nathan-Yes
Water Clerk Miranda Thompson shared with the council she received a call from the Indian Housing Authority along with contact from Savanna Resident that a Savanna Resident who moved into one of the Indian Housing Unit was without water for a week even though Housing Authority had paid deposit and meter was turned on. The error was found later by Coty so Resident now has water. Due to the inconvenience customer experience during that time water error was not found yet, Major Coy asked

for contact information for Resident so he can apologize and find a reasonable way to make things right with the resident. Due to this situation Coy asked Miranda to create a form that is to be filled out when new accounts are opened stating when account is opened, meter is turned on, who turned meter on, etc. then Water Supervisor Coy will do a follow up with resident along with a meter check, so that the Town will have record all is well and order(s) are fulfilled.

Coy asked all calls be forwarded to EX.3332 in lieu of Orben absent at the moment.

6. Major Coy Holt shared with council that Orben is not well but is to remain employed with Town of Savanna unless he chooses to resign, with that said the Town will be starting the process of transferring the office for Fire and Major to Old Building across the street. When this process is complete that office will be used by Water Department Record Keeping (Lexey Lund). Payments for Water will be taken from one window and Court Clerk for police fines and fees from the other window. Windows are located on the right side as you come into City Hall. All payments will be processed in that office and handed to Record Keeping at the end of day for second processing and prepared for deposit. Once Deposits are ready it will be handed to a police officer and taken to The Bank.

Robbye asked about a appreciate plaque for Orben, Coy said we will look into that at a different date, but yes when the time comes.

7. Public Discussion; None.

Motion to Adjourn by Coy, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan – Yes

Town Clerk

Katie Aragnet

Council Members

Coy Holt
Nathan

Town of Savanna

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Attendances: Police Chief David Spears, Fire Chief Jeff Jones, City Attorney Pat Layden, Don Capps, Lexey Lund, Miranda Thompson and City Public Accountant George M Kerns

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2. Motion by Coy to Approve Current Claims, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
3. Financial Report; George Kerns C.P.A. presented Council with the Financial Report for May 2020 along with a Budget for next year which showed an increased Fire Budget to 40k for next Fiscal Year which will be decided next council meeting(July), this was done to meet the changes made in recent years such as Increased Pay, New Equipment and more Fire Calls. Motion by Coy to Approve May 2020 Financial Report, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
4. Celebrate Savanna Day; New Date will be September 5, 2020 (Saturday of Labor Day Weekend), Fire Chief Jeff Jones is working with Firework contract spending more this year for better firework show (6k). Location is to remain the same at the Savanna First Baptist Church Lot. Now that we have a new date and time to plan, we will return back to doing a bigger celebration minus some items that were suggested in the Spring. City Clerk Katie will arrange meetings for Savanna Day Planning which should take place in July and August, Katie will also work on advertising for the event. No Action
5. Surplussing the Alley Off McCurtain For Built Right; Motion by Coy to Close Alley for Build Right, 2nd Nathan; Votes: Coy-Yes Chad-Yes NATHAN – Yes
6. Purchasing lot from George Hensley; Lot adjoins with lot recently purchased from the Town of Savanna, George Hensley has giving the Town a good price of 30k to purchase lot, which council agreed would be a good investment for the town. Motion to purchase the lot once it has been shown there is a clean title and deed, 2nd Nathan; Votes: Coy-Yes Chad-Yes Nathan – Yes
7. Police Department Business; David shared Police Financial Report along with stating how well equipped Savanna Police Department is compared to surrounding Police Departments, All Savanna officers are tactical force team trained alongside Kiowa PD,

Savanna has Non-Lethal and lethal weapons, does extra training outside of what is needed for certification, and K-9 Unit along with other good qualities. Major Coy Holt wanted to state the Council of Savanna cares strongly for Savanna Residents, which is why they back Savanna Police Department so the Town of Savanna is served and protected well. When starting the Police Department crime was a problem in Savanna but since having Police Department crime is very low. So, the Town of Savanna will continue to support its Police Force. No Action

8. Fire Business Department; Fire Department will be working on making sure the Storm Shelter Locations for Savanna Residents is current so that if Bad Weather was to happen the Fire Department would be able to check that all shelters are clear.
9. New Business; a NetBanker Internet Banking Application from The Bank NA was presented by City Clerk Katie Gragert which would give City Treasurer Robbye Watts and Katie Gragert the ability to view balances and transactions along with print copies online. Motion by Coy to approve online banking so long as transfer access is not allowed, 2nd by Nathan; Votes Coy-Yes Chad-Yes Nathan-Yes

Water Clerk Miranda Thompson asked council when the Doors to City Hall will reopen for business, Major Coy stated they can reopen Monday June 15 if health safety is in place, which will include but not limited to tape being placed to show social distancing and additional glass is added to payment windows so employees are protect even when window is open.

10. Public Discussions; None

Motion to Adjourn by Coy, 2nd by Chad; Votes: Coy - Yes Chad – Yes Nathan – Yes.

Town Clerk

Katie Gragert

Council Members

Coy Holt
Nathan