

## Town of Savanna Council Meeting

December 08, 2025 at 7pm at City Hall

### Savanna Public Works Authority

Meeting called to Order by Nathan

Roll Call: Coy (Absent), Rhonda, Nathan and Robbye

Guests: AEP Rep Jonathan Wynn, Rhonda from Ryan Shores CPA Office, Police Chief Matt Hines, Fire Chief Jeff Jones, and two residents.

1. Motion by Nathan to Approve Minutes of Nov. 10, 2025 Council Meeting Minutes, 2<sup>nd</sup> by Rhonda;  
Votes: Coy - Absent Rhonda - Yes Nathan - Yes
2. Meeting Schedule is good, but discussion to add President Day to the holiday schedule. Matt shared with council to keep in mind if school is in session, then that holiday may cost up \$600.00 in holiday Pay for officers, but the school schedule was reviewed and President Day is marked as No School.  
Motion by Nathan to Approve the Meeting schedule and Add President Day to Holiday Schedule, 2<sup>nd</sup> by Rhonda; Votes: Coy - Absent Rhonda - Yes Nathan - Yes
3. Motion by Nathan to Approve Current Claims, 2<sup>nd</sup> by Rhonda; Votes: Coy - Absent Rhonda - Yes Nathan - Yes
4. Financial Report – Rhonda shared the Nov Reports, they have a different look since they use QuickBooks, still collecting, entering, and correcting data so we don't have a year to date but working on it. Discussed CDs, balances, what accounts cover which expense, deposit amounts, etc. Rhonda's email was sent to office clerks so the end of month reports can be sent to new CPA office. Motion by Nathan to Approve Report of Rhonda from Ryan Shores CPA Office, 2<sup>nd</sup> by Rhonda; Votes: Coy - Absent Rhonda - Yes Nathan - Yes
5. HWY 69 WATER LINES – Tabled by Nathan. Jeff did share that they called and requested the pressures on those lines which was tested and sent back, so progress is going.
6. SPWA News – None.
7. Water Adjustments – None.
8. New Business – None.
9. Public Discussions – None.

Motion to Adjourn by Nathan, 2<sup>nd</sup> by Rhonda; Votes: Coy – Absent Rhonda - Yes Nathan – Yes

### TOWN CLERK

*Kate Sargent*

### COUNCIL MEMBERS

*Coy Holt*  
*Nathan D.*  
*Rhonda H.*

## **Town of Savanna**

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Roll Call: Coy (Absent), Rhonda, Nathan and Robbye

Guests: Rhonda from Ryan Shores CPA Office, Police Chief Matt Hines, Fire Chief Jeff Jones, and two residents.

1. Motion by Coy to Approve Minutes of Nov. 10, 2025 Council Meeting Minutes, 2<sup>nd</sup> by Nathan; Votes: Coy- Absent Rhonda- Yes Nathan - Yes
2. Meeting Schedule is good, but added President Day to the holiday schedule. Motion by Nathan to Approve the Meeting schedule and Add President Day to Holiday Schedule, 2<sup>nd</sup> by Rhonda; Votes: Coy - Absent Rhonda - Yes Nathan – Yes
3. Motion by Coy to Approve Current Claims, 2<sup>nd</sup> by Nathan; Votes: Coy - Yes Rhonda - Yes Nathan – Yes
4. Financial Report – Rhonda shared different report due to different software. Still collecting, entering, and correcting data so don't have year to date but have Nov. Discussed switching to QuickBooks, but not at the moment but maybe after they get things balanced. Rhonda asked council and Matt questions about expenses, accounts, CDs, etc. Motion by Nathan to Approve the Financial Report, 2<sup>nd</sup> by Rhonda; Votes: Coy – Absent Nathan – Yes Rhonda - Yes
5. Purchase of the Fellowship Baptist Church Property – Information was sent to the city attorney to review the property and now waiting on abstract. Asking price is \$26,000.00, but could be another \$40k to clear/clean up the property. Tabled by Nathan since we are still waiting on abstract.
6. AEP Franchise Agreement – Jon from AEP called City Clerk today stating he had planned to attend this evening but due to son's Christmas Program he was not able to, but the agreement is not ready yet, but they are working on it and should be ready for next meeting. Once it is ready he will let Katie know and make sure the correct wording for Agenda is given to her so it is properly approved. Tabled by Nathan.
7. Recent and/or Upcoming Events – None
8. City Work Business – None
9. Surplus Retired Police Ford Explorer – Matt shared this is the spare unit since the new unit has come in, it is in bad shape and we don't really have a need for it, so he recommended just taking it to the McAlester Auto Auction. Pinstripes have been removed, cleaned out the unit, just have some equipment left to remove like lights but it mostly ready to go straight to the auction if that is what decided. Rhonda from CPA office asked when vehicles or equipment is sold to do a separate deposit to help them keep it separated in their records. Motion by Nathan to send Retired PD Unit Ford Explorer to the McAlester Auto Auction, 2<sup>nd</sup> by Rhonda; Votes: Coy – Absent Nathan – Yes Rhonda - Yes
10. Police – Matt shared Labor Board updates, doing training, they have requested Form 300 for 5 years so Robbye should be working in that, keeping files of the training, trying to keep the water guys up on training as well, discussed that training needs to be due quarterly for safety and instructions, discussed fire extinguishers, and discussed repair safety specially when digging big holes, we need to make sure they are repaired and filled asap due to safety reasons. City has sent letters on two properties for fire

hazards. New PD unit is in and about to get outfitted. Motion by Nathan to Approve the Police Report, 2<sup>nd</sup> by Rhonda; Votes: Coy – Absent Nathan – Yes Rhonda – Yes

11. Fire – Jeff shared FD just finished AirVac training and new truck is still in process but those costs are covered by county funds. Still waiting for fire extinguisher certification quote out of Muskogee. Jeff asked about a COEX box for storage, Matt shared PD just started cleaning out one and FD can have it, Jeff said OKAY. Motion by Nathan to Approve the Fire Dept. news, 2<sup>nd</sup> Rhonda; Votes: Coy – Absent Nathan – Yes Rhonda – Yes

12. New Business; Water Railroad Project is now completed! City did have more costs in areas but then saved in areas so cost was adjusted due to those changes. Robbye asked about doing Direct Pay to pay for the CPA Services since they use QuickBooks it would be easier. Motion by Rhonda to Approve Direct Pay for CPA Services, 2<sup>nd</sup> by Nathan; Votes: Coy – Absent Nathan – Yes Rhonda – Yes

13. Public Business; None

Motion to Adjourn by Nathan, 2<sup>nd</sup> by Rhonda; Votes: Coy- Absent Rhonda- Yes Nathan-Yes

**TOWN CLERK**

*Kate Shager*

**COUNCIL MEMBERS**

*Coy Holt*

*Nathan*

*Rhonda Hawth*