

**Town of Savanna
Council Meeting Minutes**

November 13, 2023 at 7pm

Savanna Public Works Authority

Meeting called to Order by Coy

Roll Call: Coy, Chad, Nathan, and Robbye Absent:

Attendances: Police Chief Matthew Hines, Asst. Chief Orrin Gragert, Fire Chief Jeff Jones, City Attorney Pat Layden, and SPWA Foreman Coty Dedman.

1. Motion by Coy to Approve Minutes for October 09, 2023 Council Meeting, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2nd by Nathan; Votes: Coy – Yes Chad – Yes Nathan - Yes
3. Financial Report: Council reviewed Reports left by George Kern CPA and tabled by Coy.
4. SPWA Updates – Coty Dedmon shared with Council a brochure for DiamondMap which would help Coty in mapping the Town. Its approx. \$20.00/month but invoiced yearly. Council discussed and Motion by Coy to Approve getting DiamondMap, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
5. Water Adjustments; None
6. New Business; None.
7. Public Discussion; None.

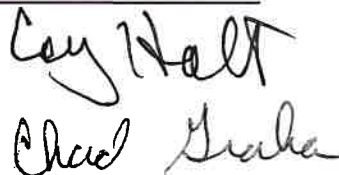
Motion to Adjourn by Coy, 2nd by Nathan;

Votes: Chad – Yes Nathan – Yes Coy - Yes

Town Clerk



Council Members



Town of Savanna

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Attendances: Police Chief Matthew Hines, Asst. Chief Orrin Gragert, Fire Chief Jeff Jones, City Attorney Pat Layden, and SPWA Foreman Coty Dedman.

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Votes: Coy - Yes Chad – Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2nd by Nathan;
Votes: Coy - Yes Chad – Yes Nathan - Yes
3. Financial Report: Council reviewed Reports left by George Kern CPA and tabled by Coy.
4. 2023 Stipend Pay: Council discussed previous amounts and different amounts base on time employed. Motion by Coy to pay Each Full Time Employee that has been employed by the City of Savanna for 6 months or longer will receive a \$500.00 Stipend Pay, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad – Yes
5. Card Service Center: Robbye and Katie put an application in at CTR for a business credit card through The Bank N.A. and the City was approved. Coy checked with Pat of that would be a conflict since Katie works at The Bank N.A., but since The Bank N.A. only takes in the application and sends it to the company there is not conflict. Council discussed the fraud case still unresolved with Comdata and agreed the city needs to follow up to get that taken care first before fully switching anything. The CTR cards will be a secondary card for authorized employees unless the Council decides to cancel Comdata. Motion by Coy to Approve the CTR Cards and get an update on Comdata Fraud Case, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad – Yes
6. Schedule of Fees: Police Chief Matt Hines discussed with Council about increasing fees to help with the increase in general costs. Mayor is concerned with percentage of Fees to Town funds being over the 51% maximum, so Coy said since the town is still doing well financially the town will keep it the same for now. Then Matt suggested adding a \$15.00 OPPRS Fee to tickets to help cover the city's OPPRS costs, but an ordinance will need to be made to add it. Motion by Coy to Add an ordinance in next month's agenda, 2nd by Nathan; Votes: Coy – Yes Nathan - Yes Chad – Yes
7. Estimates of Needs: Council reviewed and signed the Estimates of Needs prepared prior to meeting. Motion by Coy to Approve the Estimates and Needs, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
8. Grants: Waiting on mapping to finish ARAP Grant Project and Robbye sent what was needed for the School Officer Grant. No Action Needed.
9. Bid for City Property on HWY 69 with Donut Building: The owner of Daylight Donuts has placed an offer of \$140k for the front lot and building through a realtor. Council discussed cost

and value. Motion by Coy to Counter Offer with \$162k, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes

10. Life Flight Membership: City Treasurer received the invoice for Life Flight Membership and council signed the PO with Check. \$799/ year for 17 members which includes every city employee and firefighters plus their households. Elected Officials will have to add the to their salary next election once their current term expires. No Action Needed.
11. Surplus Retired Police Firearms: Police Chief shared the PD recently updated their firearms, so he suggested the council approve for the firearms to be surplus and sold to current police officer at a good market value which he will research to find what that amount is. If the officer decline to purchase their retired firearms, then the PD will store it as a backup. Motion by Coy to surplus the retired forearms and offer to sell them to current police officers once Matt has found a good value price, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
12. Police Department Business: Matthew read from the financial report and folder stating how much had been sent to collections and fees. PD is running smooth and hoping to hire two new non cleet officers. Discussed recent calls, but No Action Needed.
13. Fire Business Department: Jeff Jones shared good and they got new shell for the truck. Waiting for decals, lights, sirens, etc. to come in, but should be soon. No Action Needed
14. New Business: Discussed mail, and Christmas activities. Council agreed no Christmas party, but hoping to plan a Christmas Lighting Ceremony at the park for all Savanna Residents.
15. Public Discussions; None.

Motion to Adjourn by Coy, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan – Yes.

Town Clerk

Kate August

Council Members

Coy Hall
Nathan
Chad Braker